

LONGWOOD CENTRAL SCHOOL DISTRICT HUMAN RESOURCES BULLETIN

January 2020

All MITA Members Early Notification Requirement

As per the Memorandum of Agreement between MITA and the District (*LEAVES: Article XI, 1-Fii.*):

MITA members shall, upon retirement, be permitted to sell back accumulated sick leave up to a total of 180 days at the rate of two hundred and fifty dollars (\$250) per day, if timely notice of the teacher's resignation for purposes of retirement is provided to the District by the teacher in writing on or before February 1 preceding the effective date of retirement. If a teacher fails to provide timely notice, the reimbursement rate for accumulated sick leave shall be reduced to one hundred and seventy-five dollars (\$175) per day.*

****Since February 1, 2020 is a Saturday, please submit all letters of intent date stamped or post marked by February 3, 2020 to:***

***Michael R. Lonergan, DSW
Superintendent of Schools***